



JET PROPULSION LABORATORY  
CALIFORNIA INSTITUTE OF TECHNOLOGY

# REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL NO.: PT-2671-599428

FOR:

**MSL TERMINAL DESCENT SENSOR**

**PROPOSALS ARE TO BE RECEIVED AT JPL NO LATER THAN:**

Date: July 29, 2005

Local Time: 3:00 p.m.

## COMMUNICATIONS IN REFERENCE TO THIS RFP

It is requested that any communication in reference to this RFP be in writing and directed to the attention of:

Name: Patrick Thompson  
Title: Subcontracts Manager

Mail Stop: 201-203  
Phone: (818) 354-2859  
Fax: (818) 393-9372  
E-Mail: Patrick.M.Thompson@jpl.nasa.gov

California Institute of Technology  
Jet Propulsion Laboratory  
4800 Oak Grove Drive  
Pasadena, CA 91109-8099

Date of Issuance: June 14, 2005

*The data/information contained herein has been reviewed and approved for release by JPL Export Administration on the basis that this document contains no export-controlled information.*

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**ATTACHMENTS TO THE SOLICITATION.** See form JPL 2839 for a list of Attachments

This Section of this RFP consists of those forms and documents containing information applicable to this RFP. Group A Attachments must be completed and attached to your proposal. Group B Attachments consist of forms and documents for informational purposes only. *Both A and B Attachments can be found through the electronic address identified below.* Hard copies of the Group B Attachments will be mailed by request only. Note that Group B Attachments are very important and may become requirements under the Contract.

World Wide Web: <http://acquisition.jpl.nasa.gov/e2000.htm>

## 2. SPECIMEN CONTRACT, Dated April 26, 2005

## GENERAL INSTRUCTIONS

### 1.0 GENERAL REQUIREMENTS/INFORMATION

The effort to be performed will be in accordance with the Specimen Contract; if you choose to submit more than one proposal for this effort, each proposal must be responsive to JPL's requirements, independently complete and under separate cover. JPL reserves the right to retain all proposal information submitted in response to this RFP.

This RFP does not commit JPL or the United States Government to pay any proposal preparation and related costs incurred in the submission of your proposal. JPL reserves the right to reject all proposals.

#### 1.1 Address and Identification for Timely Handling of Proposal

Affix a yellow adhesive label to the envelope/container containing the original proposal, with JPL's address, the name of the individual designated on the cover page of this RFP (including the mail stop), and the RFP No. PT-2671-599428. All envelopes/containers must bear the RFP No.

#### 1.2 Hand-Carried Proposals

Hand-carried proposals must be delivered to JPL's Visitor Control Center, 4800 Oak Grove Drive, Pasadena, Building 249 for time/date stamping, between the hours of 7:30 a.m. - 4:30 p.m., Monday through Friday by the time and date stated on the RFP cover sheet.

#### 1.3 Data

If the proposal contains data that is not to be disclosed for any purpose other than for proposal evaluation, you must place on the cover sheet of each proposal volume the following wording:

"Data contained in pages \_\_\_\_\_ of this proposal furnished in connection with RFP No. PT-2671-599428 shall not be used or disclosed, except for evaluation purposes, provided that if a subcontract is awarded to this offeror as a result of or in connection with the submission of this proposal, JPL and the Government shall have the right to use or disclose this data to the extent provided in the subcontract. This restriction does not limit JPL's right to use or disclose any data obtained from another source without restriction."

#### 1.4 Requests for Clarification/RFP Addenda

During the proposal preparation period, all requests for clarification and/or additional information, must be submitted in writing or by e-mail to the individual referenced by "Attention:" on the RFP cover page. When appropriate, responses to requests, as well as any JPL initiated changes, will be provided to all prospective proposers as addenda to the RFP.

#### 1.5 Compliance With Export Control Laws and Regulations

In the performance of this RFP, JPL may exchange information or other technology which may be subject to the export control laws and regulations of the United States, including the International Traffic in Arms Regulations (ITAR), 22 C.F.R. 120-130 and the Export Administration Act Regulations (EAR), 15 C.F.R. 730-774). **All proposing parties agree to fully comply with all such laws and regulations in the performance of this RFP.**

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## 2.0 LATE PROPOSALS

Any proposal, portion of a proposal, or unrequested proposal revision received at JPL after the time and date specified on the cover page of this RFP will cause the entire proposal to be late. Late proposals will not be considered for award, except under any of the following circumstances:

- 2.1 JPL determines that the late receipt was due solely to a delay by the U.S. postal service for which the offeror was not responsible. Timely postmark or receipt of registered, certified mail or express mail "next-day service," establishing the time of deposit must be evidenced.
- 2.2 JPL determines that the proposal was late due solely to mishandling by JPL after receipt at JPL, provided that the timely receipt at JPL is evidenced.
- 2.3 No acceptable proposal(s) are received as of the proposal due date(s) and time.

NOTE: If an emergency or unanticipated event interrupts normal JPL processes so that solicitation responses cannot be received by the JPL office designated for receipt by the exact time specified in the solicitation, and urgent JPL requirements preclude amendment of the solicitation closing date, the time specified for receipt of proposals will be extended to the same time of day specified in the solicitation on the first work day on which normal JPL processes resume.

## 3.0 SOURCE EVALUATION AND SELECTION PROCESS

The basis of source selection is predicated on the following (JPL, at its discretion, may waive minor informalities and minor irregularities in proposals received.):

- 3.1 Proposals will be evaluated in the areas of technical and management as described in the Technical/Management Proposal Instructions of the RFP. Although cost/price will not be scored, the proposed cost/price is a substantial factor in source selection but is approximately equal in importance to the combined technical and management areas. Source selection will be based on the responsive, responsible (within the meaning of Federal Acquisition Regulation 9.1) offeror whose proposal is determined to represent the best value to JPL. The closer the proposers are in the qualitative (evaluated) technical and/or management areas, the more important cost/price can become. JPL may select for negotiations a source whose qualitative merits are lower but whose lower cost/price is commensurate with providing the best overall "value." Conversely, a source may be selected whose cost/price is higher, but their higher qualitative merits are commensurate with providing best overall "value." The proposal evaluation process is as follows:
  - 3.1.1 Proposals are evaluated against the pre-set areas of evaluation outlined in the Technical/Management Proposal Instructions of the RFP. An analysis of the cost/price details (if applicable) is performed and proposed costs/prices are compared.
  - 3.1.2 Cost/price proposals are reviewed for mathematical accuracy, rate application, price omissions, and price reasonableness. If the Buy American Act or rent-free use of Government-furnished property applies, the cost/price will be adjusted as required for the purpose of evaluation.

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- 3.1.3 JPL may, at its discretion, conduct limited communications with one or more proposer(s) for the purpose of determining whether the proposer(s) should be included in the competitive range. Such pre-competitive range communications may be conducted to enhance JPL understanding of proposal(s) and may be used to: (i) validate the proposed cost/price; (ii) to clarify omissions, ambiguities and uncertainties in the proposal's supplemental business/cost information; and to clarify relevant past performance information. Proposers not considered within the competitive range are eliminated from further consideration and are so notified.
- 3.1.4 JPL may make source selection after the initial proposal evaluation or may conduct discussions with the proposers determined to be within the competitive range. The purpose of the discussions is to assist the evaluators in fully understanding each proposal by verifying strengths and weaknesses, discussing any omissions and ambiguities, verifying the validity of the proposed cost/price, assessing the proposed personnel and examining the proposer's capabilities for performing the work. JPL may also request cost/price proposal deltas in order to correct errors, omissions, or ambiguities in the proposal. NOTE: Only those cost/price deltas specifically requested by JPL will be accepted.
- 3.1.5 For proposals on cost type subcontracts, JPL's final evaluation may include completing a thorough assessment of the cost realism of each cost estimate and comparing the cost estimates. In performing this assessment, JPL may develop a "probable cost" for each proposer. "Probable cost" is defined as JPL's best estimate of the cost of any contract that is most likely to result from the offeror's proposal.
- 3.1.6 Upon completion of the initial evaluation findings, any discussions, and any cost/price delta(s), a final evaluation is conducted resulting in the selection of a Contractor(s) for negotiations. In performing its cost assessment related to proposals for cost reimbursement subcontract (but typically not for fixed priced), JPL may develop a "probable cost" for each proposer, which is JPL's best estimate of the cost of any contract that is most likely to result from the offeror's proposal (Note: JPL reserves the right to reject all proposals).

#### 4.0 EXCEPTIONS TO THE GENERAL PROVISIONS (GPS) AND/OR ADDITIONAL GENERAL PROVISIONS (AGPS)

- 4.1 Exceptions allowed: A large number of exceptions or one or more significant exceptions to the GPs and/or AGPs may make your proposal unacceptable for evaluation. Provide a detailed explanation, including the rationale, for any exceptions you take. Proposers who submit proposals with exceptions may be selected for negotiations. However; if an agreement cannot be negotiated, your proposal may be rejected.

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## TECHNICAL/MANAGEMENT PROPOSAL INSTRUCTIONS

Present and organize your proposal in accordance with the following:

### 1.0 MANDATORY QUALIFICATION(S)

- 1.1 There are no Mandatory Qualification Criteria for this RFP.

### 2.0 OPTION EVALUATION

- 2.1 The Specimen Subcontract contains an Option Article. Both the basic Subcontract requirements and the Subcontract Option Article will be evaluated for source selection purposes as follows:

- ☒ The cost/price estimate and the credibility thereof.  
☒ Technical/Management merit (as determined by the below Part 3.0).

### 3.0 TECHNICAL/MANAGEMENT PROPOSAL INSTRUCTIONS

#### INTRODUCTORY INSTRUCTIONS

***JPL will evaluate Volume I of your proposal based on the information asked for in the below "INSTRUCTIONS," in respect to the degree to which your proposal meets the requirements/needs of the Specimen Subcontract. The degree to which the requirements/needs are met may include any number of considerations, such as the suitability of the various areas of the technical/management approach(es), the level of understanding of the requirements, the extent of insight into the technical/management challenges and their solution(s), the effectiveness of management structure, the relevancy of corporate and/or personnel experience, etc., as is appropriate for each area of evaluation.***

VOLUME I - TECHNICAL/MANAGEMENT EVALUATION CRITERIA AND ORGANIZATION				
TECHNICAL/MANAGEMENT CRITERIA AND THEIR WEIGHTING		PROPOSAL ORGANIZATION		
Criteria	Weighting	No. of Copies	Maximum Page Limit* (indicate "none" or "#") *	
			Recom- mended	Re- quired
<b>TECHNICAL/MANAGEMENT CRITERIA</b>		Five (5)	None	None
Technical Approach	500			
Resources	250			
Related Experience	250			
Total Score Possible:	1,000			
*If "Page Limit" is checked: Any required page limitations included in an RFP shall be <u>strictly</u> enforced. A page is each face of a piece of paper containing substantive, evaluable information; page size: 8 ½" x 11"; any drawings/photos are included (foldouts will be considered 2 or more pages); single spacing minimum; font size not less than 10; all margins ½" or greater. If "Required" page limit, no pages beyond the number specified will be evaluated. Unless requested, mockups, models, samples, hardware, or software of any kind must not be furnished and will not be considered.				

#### TECHNICAL/MANAGEMENT CRITERIA AND FACTORS

Any factors listed below under the criteria are not weighted for evaluation and are not listed in any order of importance.

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**Criterion T-1, Technical Approach (500 points)**

- 1.0 The degree to which the proposer's technical approach will lead to radar that will satisfactorily operate in the specified environments meeting or exceeding the applicable specifications and functional requirements of the Mars Science Laboratory Terminal Descent Sensor (TDS).

The following factors will be considered:

- 1.1 Functional description of the radar design that demonstrates velocimetry and slant range altimetry.
- 1.2 Description of the TDS performance based on analysis and/or test data that demonstrates how the radar meets the performance requirements given the operational envelope.
- 1.3 The changes needed to your heritage velocimeter to meet the slant range altimetry performance specification and operational envelope. In addition, the technical risks associated with the changes, and how those risks shall be mitigated.
- 1.4 Description of capability to make changes to the TDS that might be needed to solve spacecraft accommodation constraints, such as changing the antenna beam angles, adding a fifth beam to the single antenna aperture, having four individual antenna apertures (one beam per aperture) that are separated from the electronics box by as much as 4 m.
- 1.5 Description of your test program to verify that the TDS as designed and delivered meets the requirements.

**Criterion M-1 Resources (250 points)**

- 2.0 The proposers must have available and suitable personnel to successfully conduct this effort.

The following factors will be considered:

- 2.1 Management structure, including project organization and functional roles. This shall include the names, appropriate experience, and anticipated work time, i.e. full-time, part-time, etc., of the work team, including the team leader.
- 2.2 Detailed project schedule, identifying the critical path and the project reserve.
- 2.3 Intended subcontractors (if any) and subcontract management plans, including a description of subcontracted test facilities.

**Criterion M-2 Related Experience (250 points)**

- 3.0 It is not expected that the proposers will have developed or qualified radar components suitable for the TDS. However, the proposals should demonstrate that recent projects involving research and development efforts have been successfully completed (including how these efforts apply to the TDS components development) and that there is a space qualification strategy for the TDS.

The following factors will be considered:

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- 3.1 Existing in-house quality assurance process and space flight qualification facility.
- 3.2 Maturity of the space qualification strategy including identifying any partners with space flight experience and relevant flight qualification facilities.
- 3.3 Any current or prior ESA or NASA space flight hardware contracts within the last five (5) years that illustrate experience in cost, design, fabrication and testing.

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## **COST INSTRUCTIONS**

This portion of the proposal instructions outlines the requirements to be followed in preparing the cost proposal.

### **1.0 DATA SUBMITTAL**

Provide the applicable data requested in paragraphs 1.1 and 1.2, below. Note that if any of the current information requested below has been previously submitted to JPL, resubmittal is not necessary; simply reference the applicable JPL RFQ or RFP number under which the data was submitted.

- 1.1 Provide the cost breakdown information requested on Attachment A-19, "Cost Elements Breakdown (Short Form)." Proposers may provide the requested information, as applicable, on an alternate computer generated form.
- 1.2 You are required to provide the following information subsequent to the submission of your proposal, if requested by the JPL Subcontract Manager. This information must be received by JPL within (10) working days from the date of the request for the information to be further considered. Failure to provide this information in a timely manner may result in the elimination of the proposal from further consideration.
  - 1.2.1 For proposals greater than \$500,000, a Subcontract Pricing Proposal Cover Sheet, signed by the proposer's authorized representative, stating.
    - 1.2.1.1 The solicitation number, proposed cost, profit or fee, and total;
    - 1.2.1.2 Whether your organization is subject to cost accounting standards (CAS);
    - 1.2.1.3 Whether your organization has submitted a CASB Disclosure Statement, and if it has been determined adequate;
    - 1.2.1.4 Whether you have been notified that you are or may be in noncompliance with your Disclosure Statement or CAS, and, if yes, an explanation;
    - 1.2.1.5 Whether any aspect of this proposal is inconsistent with your disclosed practices or applicable CAS, and, if so, an explanation; and
    - 1.2.1.6 Whether the proposal is consistent with your established estimating and accounting principles and procedures and FAR Part 31, "Cost Principles," and, if not, an explanation.
  - 1.2.2 The cost information requested in paragraphs 2 and 3 below. (NOTE: If the price of a purchased item is based on adequate price competition as defined in FAR Part 15, the cost elements supporting data addressed in paragraph 1.2.3 is not required for that item.)
  - 1.2.3 If your proposal exceeds \$550,000, the cost or pricing data requested below must be certified in accordance with Attachment B-10, "Certificate of Current Cost or Pricing Data," upon subcontract negotiation, unless an exception applies. If any exception per Attachment B-13, "Claims for Exceptions to Cost or Pricing Data," is applicable, you must submit a written request in accordance with Attachment B-13 to qualify for an exception to the requirement for submission of cost or pricing data.

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- 1.2.4 For each individual item included in the proposal for which the price exceeds \$550,000 and is based on catalog or market prices, or prices set by law or regulation, a written request for an exception to the submission of certified cost or pricing data in accordance with Attachment B-13, "Claims for Exceptions to Cost or Pricing Data," is required. If an item is subject to an exception but is priced at less than or equal to \$550,000, state the basis of the price and provide appropriate reference documentation; a written request for an exception is not required. The cost elements supporting data addressed in paragraph 3 below is not required on any item for which an exception applies.
- 1.2.5 A letter authorizing the release of rate and other relevant information to the Jet Propulsion Laboratory.

## 2.0 PROPOSAL PRICING

DO NOT submit the information requested below with your proposal. It will be subsequently required **only at the request** of the JPL Subcontract Manager.

- 2.1 Submit the cost information requested under item 2.2 below, summarized by cost element and time phased by month. Labor should be proposed by work hour not work month. This information should be submitted using Attachment A-15, "Cost Elements Breakdown," or your computer generated equivalent. If possible, include a copy of the data in an Excel or Excel-compatible format (e.g., Dbase, etc.). If the proposal includes separate phases or options, a time-phased summary must be submitted for each.
- 2.2 (THIS PARAGRAPH IS INTENTIONALLY LEFT BLANK)
- 2.3 Submit the following cost information as described in item 2.1, above.
  - 2.3.1 Total Effort - WBS level 1.
  - 2.3.2 Report Items - WBS level 2 (items subject to monthly financial reporting).
  - 2.3.3 Tasks - WBS level 3 (items one WBS level below report items).

## 3.0 COST ELEMENTS SUPPORTING DATA

DO NOT submit the information requested below with your proposal. It will be subsequently required **only at the request** of the JPL Subcontract Manager.

- 3.1 Direct Labor.
  - 3.1.1 Explain the basis of the labor-hour estimates by classification. Show all calculations in detail, including the development of any factored hours and the base to which the factor is applied.
  - 3.1.2 Discuss the development of the labor rates, including all escalation factors. Include a summary rate table by classification and lowest fiscal distribution (i.e., by quarter if rates change quarterly). If available, submit evidence of Government approval of direct labor rates for each labor classification.
- 3.2 Material.

Submit a breakdown of raw materials and purchased parts, including: basis of

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estimates, part number, description, quantity, unit price, extended price, and source of supply. Describe any pricing factors proposed, such as scrap, rework, and usage.

### 3.3 Subcontracts.

Identify each effort to be subcontracted. List the selected subcontractor's name, location, amount proposed and type of subcontract. Explain any adjustment made to the subcontractor's proposed costs. Describe the cost or price estimates for each subcontract.

### 3.4 Other Direct Costs.

#### 3.4.1 Travel and Relocation.

3.4.1.1 Indicate the destination, duration and purpose of each trip proposed. Detail the development of each cost element included in the per trip cost.

3.4.1.2 Submit current company policy regarding the reimbursement of travel relocation costs and the accounting of such costs as a direct or indirect expense.

#### 3.4.2 Special Tooling and Special Test Equipment.

3.4.2.1 Special Tooling and Special Test Equipment are defined in JPL form entitled "Management of Government Property in the Possession of Subcontractors," which is incorporated into the Specimen Subcontract. Describe each item of Special Tooling and Special Test Equipment you proposed; explain how it meets the definition referenced above; indicate where and when each item is to be used and the extent of usage.

3.4.2.2 Explain the Basis of Estimate and furnish supporting data for each item of Special Tooling and Special Test Equipment in accordance with the requirements of the paragraphs entitled "Direct Labor," "Material" and "Subcontracts" above.

#### 3.4.3 Computer Usage.

Describe the proposed computer usage, extent of usage, rate(s), and the total cost. Explain the development of the rate(s).

#### 3.4.4 Consultants.

Indicate the specific task requiring consultant services. Identify the proposed consultants, state the proposed hourly/daily rate, the estimated number of hours/days, and any associated costs (such as travel). State whether the consultant has been compensated at the quoted rate for similar services performed in connection with Government contracts.

#### 3.4.5 Licensing and Royalty Information.

If your proposal contains costs for royalties or licenses, indicate the amount and be ready to furnish details.

#### 3.4.6 Other.

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Explain and support any additional other direct costs included in the proposal.

**3.5 Indirect Costs.**

**3.5.1** Discuss the development of each proposed indirect expense rate (e.g., labor overhead, material overhead, off-site burden, general and administrative [G&A]). Specifically identify the cost elements included in the base to which each rate is applied. List the indirect expense rates experienced for the past two years. Explain any significant variance between the experienced and proposed rates. Submit evidence of Government approval of each indirect rate, if available.

**3.5.2** Identify separately any independent research and development expenses included in the G&A rate.

**4.0 (THIS PARAGRAPH IS INTENTIONALLY LEFT BLANK)**

**5.0 (THIS PARAGRAPH IS INTENTIONALLY LEFT BLANK)**

**6.0 SUPPLEMENTAL BUSINESS/COST INFORMATION**

**6.1 Financial Statement.**

Submit a copy of your annual financial statements for the last three years and any information regarding additional resources required to perform the proposed effort, such as an established line of credit or other financial resource.

**6.2 Royalties.**

If your proposal contains costs for royalties, indicate the amount and be ready to furnish details.

**6.3 Accounting Calendar.**

The proposer will furnish its accounting calendar for each year in which work is anticipated.

**6.4 Attachments**

The Section of this RFP entitled "Attachments" consists of those forms and documents containing information applicable to this RFP. Group A Attachments must be completed and attached to your cost proposal. Group B Attachments consist of forms and documents for informational purposes only and can be accessed via the electronic address provided below. Hard copies of the Group B Attachments will be mailed by request only. Note that the Group B Attachments are very important and may be required under the Subcontract.

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## ATTACHMENTS TO THE SOLICITATION

The following attached forms and documents are organized into two major groupings:

1. Group A must be completed and returned as part of your quotation or proposal.
2. Group B are for information purposes only in preparing your quotation/proposal.

**NOTE TO PROPOSERS:** Forms and documents listed below are not applicable unless the box preceding the Attachment Number is marked ☒. See:

<http://acquisition.jpl.nasa.gov/groupb.htm>

**GROUP A - Complete and return as part of your quotation/cost proposal, as applicable:**

Attachment	Title and Form Number
<input checked="" type="checkbox"/> A-1	Acknowledgment (form JPL 2384)
<input checked="" type="checkbox"/> A-2	Cost Accounting Standards (form JPL 2842)
<input type="checkbox"/> A-3	Government Property Questionnaire (form JPL 0544)
<input type="checkbox"/> A-4	Acknowledgment - Commercial Items or Services (form JPL 2384-1)
<input type="checkbox"/> A-5	Acknowledgment - CREI Contract (form JPL 2384-3)
<input type="checkbox"/> A-6	Notice of Total Small Business Set-Aside (form JPL 4022)
<input type="checkbox"/> A-7	Notice of Total Small Business Set-Aside - Modified (form JPL 4023)
<input type="checkbox"/> A-8	Acknowledgment – RSA Subcontract (form JPL 2384-8)
<input type="checkbox"/> A-9	(RESERVED)
<input type="checkbox"/> A-10	(RESERVED)
<input type="checkbox"/> A-11	(RESERVED)
<input type="checkbox"/> A-12	(RESERVED)
<input type="checkbox"/> A-13	(RESERVED)
<input checked="" type="checkbox"/> A-14	Past Performance (form JPL 0358)
<input checked="" type="checkbox"/> A-15	Cost Element Breakdown (form JPL 0549)
<input type="checkbox"/> A-16	Determination of Lowest Overall Price - Time-and-Material Proposals (form JPL 0359)
<input type="checkbox"/> A-17	Determination of Lowest Overall Price - Labor Hour Proposals (form JPL 0363)
<input type="checkbox"/> A-18	Determination of Lowest Overall Price - Labor-Hour Proposals to JPL-Provided Rate Ranges (form JPL 0364)
<input type="checkbox"/> A-19	Cost Elements Breakdown (Short Form) (form JPL 0549-1)

**GROUP B - For information only:**

Attachment	Title and Form Number
<input checked="" type="checkbox"/> B-1	Waiver of Rights to Inventions (form JPL 62-301)
<input checked="" type="checkbox"/> B-2	Summary Work Breakdown Structure (no form number)
<input type="checkbox"/> B-3	Notice to Offerors (form JPL 2843)
<input type="checkbox"/> B-4	Instructions for Patent Agreement for Use in Support Service Contracts (form JPL 2844) Patent Agreement (form JPL 1929)
<input type="checkbox"/> B-5	Notice of Requirement of Pre-award On Site Equal Opportunity Compliance Review (form JPL 3553)
<input checked="" type="checkbox"/> B-6	Requirements for A Subcontracting Plan (form JPL 0294)
<input checked="" type="checkbox"/> B-7	Security Requirements for a Classified Contract (form JPL 2891)
<input type="checkbox"/> B-8	Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity(Executive Order 11246) (form JPL 2899)
<input type="checkbox"/> B-9.1	Notice to Prospective Contractors of Requirement for an Environmental Audit of the Lease Facilities (form JPL 2896)
<input type="checkbox"/> B-9.2	Notice to Prospective Contractors of Requirement for an Environmental Audit of the Lease Facilities – Alternate (form JPL 2896-1)
<input checked="" type="checkbox"/> B-10	Certificate of Current Cost or Pricing Data (form JPL 2496)
<input type="checkbox"/> B-11	Standards of Conduct and Procedures for Handling Contractor Personnel Problems, Discipline, and Separation (form JPL 4412)
<input type="checkbox"/> B-12	(RESERVED)
<input type="checkbox"/> B-13	Claims for Exceptions to Cost or Pricing Data (form JPL 2703)

<input type="checkbox"/>	B-14	(RESERVED)
<input type="checkbox"/>	B-15	(RESERVED)
<input type="checkbox"/>	B-16	(RESERVED)
<input type="checkbox"/>	B-17	JPL Contractor Safety and Health Notification (form JPL 2885)
<input type="checkbox"/>	B-18	(RESERVED)
<input type="checkbox"/>	B-19	Additional General Provisions – Safety and Health (If applicable, plans required before award)